TOWN OF WOODFIN
Development Ordinance Update

Task 1: Project Initiation • Steering Committee Meeting 1 • 6/18/25

OVERVIEW

01

PROJECT TEAM
The group of professionals
assisting the Town

02

PROJECT OBJECTIVES
The Town's goals for the project
(as described in the RFP)

03

WORK PROGRAM
How the work will get done

04

DISCUSSION
Round robin discussion of issues
to address in the project

CODEWRIGHT
Chad Meadows,   Project Manager
                  & Lead Drafter
Karen Mallow,   Code Drafter
                  & Engagement

SITE COLLABORATIVE

Graham Smith, Testing

PROJECT OBJECTIVES

01

Implement Policy

Implement the community vision and policies in Woodfin Together

02

User Friendliness

Craft a modern development code that is easy to follow and asdminsiter

03

Highly Illustrated

Include graphics, illustrations, flowcharts, summary tables, and examples

04

Predictable Processes

Clear processes, measurable criteria, consistency with State law, including enforcement
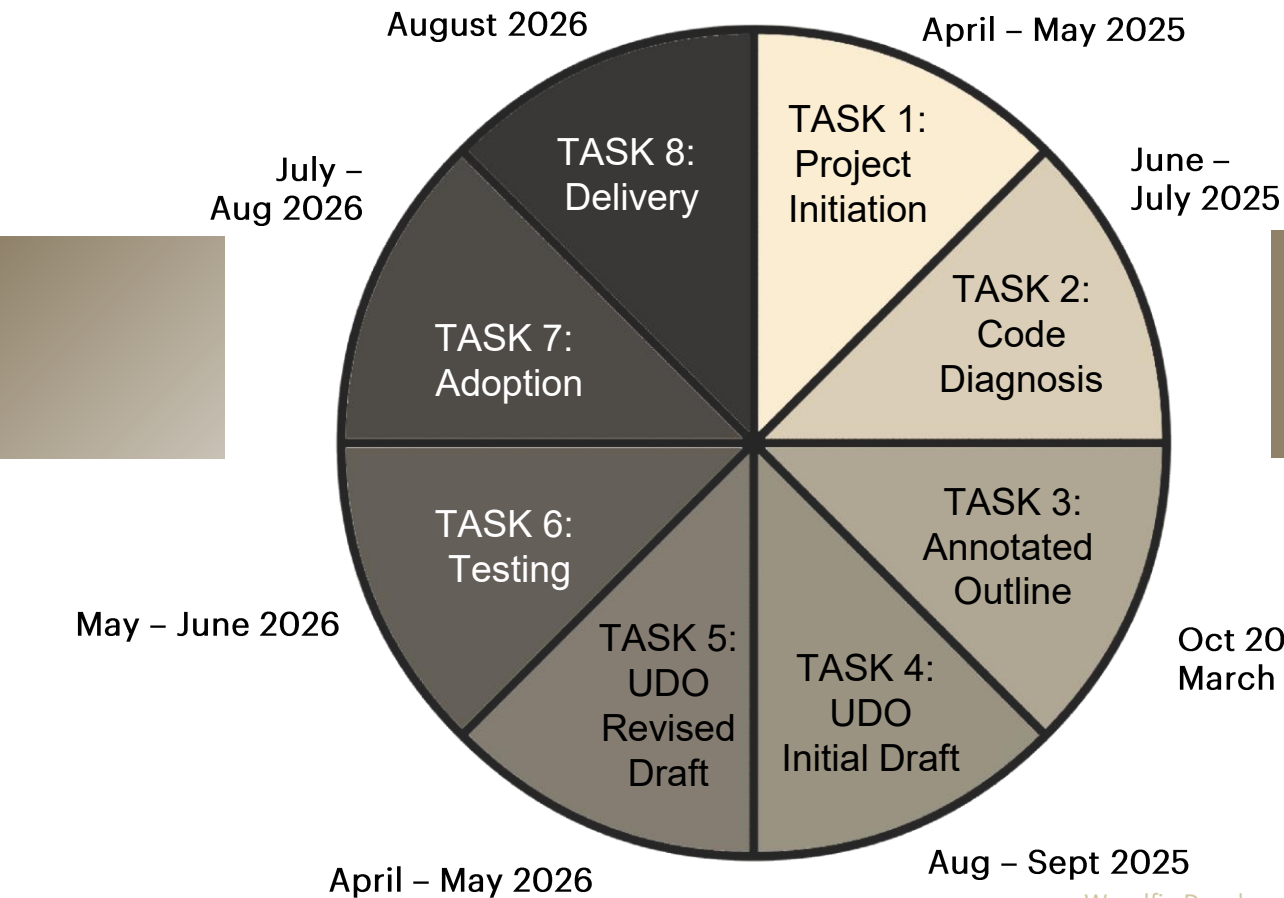
05

Update Districts

Review and update range of use types, available districs, faciltate use mixing, and facilitatre preferred forms of development

06

Innovation/ Flexibility

Look for win/win solutions; include "safety valve" provisions; ensure standards are not a "straightjacket"

August 2026

April – May 2025

July – Aug 2026

June – July 2025

TASK 8: Delivery

TASK 1: Project Initiation

TASK 7: Adoption

TASK 2: Code Diagnosis

TASK 6: Testing

TASK 3: Annotated Outline

TASK 5: UDO Revised Draft

TASK 4: UDO Initial Draft

May – June 2026

Oct 2025 – March 2026

April – May 2026

Aug – Sept 2025

WORK PROGRAM

It anticipates 8 tasks completed over the course of 16 months – August, 2026

- 8 Tasks
- 16 Months
- 6 Team Trips
- Staff and Stakeholder Interviews
- 5 Steering Committee Meetings
- 3 Public Forums/Webinars
- 4 Meetings with Town Officials
- 3 Sets of Office Hours
- 40 Hours Pro Bono Assistance

WORK PROGRAM

PROJECT WEBPAGE

PUBLIC FORUMS

DEVELOPMENT COMMUNITY FOCUS GROUP

OFFICE HOURS

PUBLIC ENGAGEMENT

01 02 03 04 05 06

COMMITTEE ROLE

- **Technical Experts**

- **Sounding Board**

- **"First Blush" Reactions**

- **Not a Voting Body**

- **Inform Constituencies**

- **No Recommendation**

OTHER TOPICS?

DISCUSSION

Stakeholder Interviews

Plan/Code Review

NEXT STEPS

Guided Tour

Project Webpage

TASK 2 Code Diagnosis